

BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

Minutes of the meeting of the Changing Places Working Group held remotely via Zoom on Monday 21st June 2021 at 6.30pm

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| Councillors present: | Malik, Taylor, Williams |
| Non Councillors present: | Fiona Dunne, Lewis Kirdale, Darryl Smith |
| Non member Councillors in attendance: | None |
| Members of the public: | One |
| Town Clerk: | Eve Haskins |

2122/01 Election of Chair

Resolved that Steve Williams elected as Chairman for 2021-22.

2122/02 Apologies for absence

- a) To note apologies for absence
- b) To receive and consider apologies for absence
- c) To approve reasons for absence

None received.

2122/03 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

None received.

2122/04 Minutes of previous meeting

To confirm as a correct record the minutes of the meeting held on 22nd March 2021

Resolved that the minutes of the meeting held on 22nd March 2021 approved.

2122/05 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

The member of the public in attendance was invited to provide their input during the meeting items.

2122/06 Updates since last meeting

- a) **Update on the planning permission application**

Confirmed that the planning application was submitted to Bradford Council last month, with a deadline of 9th July for comments, although no comments upon the application have been submitted to date. As a statutory consultee, Bingley Town Council had no objection to the application, and the planning authorities will be undertaking a site visit, which the Chair agreed to attend if necessary.

b) Update on funding applications already agreed

1. The National Lottery

Confirmed that The National Lottery have been contacted, awaiting response.

2. Local companies

Confirmed that local companies have been contacted, awaiting response.

c) Update on consultation

Agreed that the Chair and Clerk to liaise regarding the consultation to be sent out to consultees (including local schools, doctors' surgeries, Equality Together etc.).

d) Update on Customer Requirements document

Agreed that the Customer Requirements document to be sent out with the consultation.

e) Radar key access and Apple Pay for Changing Places and other toilets

Confirmed that Bingley Town Council approved the radar key access for all toilets, including Changing Places, and that Apple Pay not to be pursued at this time.

2122/07 Funding

To receive an update on, and consider the next steps, regarding the proposed letters to national companies

Ms Dunne provided an update on the proposed letters to national companies, including consulting their strategies/vision statements for community social responsibility (CSR), including Boots and Wetherspoons. Agreed that she will continue to investigate these and other companies, including Sovereign Healthcare.

2122/08 Business Case

To receive an update on, and consider the next steps, regarding the Business Case

Confirmed that the original Business Case had already been approved, and a draft Business Case incorporating plans for the brick-based/modular toilet will be circulated by Councillor Taylor to all prior to the next meeting. Concern was expressed regarding the funding and timescale for the toilet; the Chair confirmed that Bingley Town Council have already agreed to contribute £45,000 from their reserves initially, have accepted that it is a statutory duty to provide a Changing Places toilet, and that the plan is to complete the project within the scheduled time-frame.

2122/09 Project Plan

To consider the project plan and consider the next steps

The Chair confirmed that the Project Plan will be updated and circulated prior to the next meeting. Agreed that the next steps are to compile the Business Case, incorporating key dates (including deadline of 12th July to go out to tender, once planning permission has been received).

2122/10 Date of next meetings

Date of the next meeting noted as being Monday 19th July 2021 at 6:30pm.

Meeting closed at 7.30pm.